



JOB DESCRIPTION

Job Title:	2 x Foundation Phase Coaches
Reporting to:	Head of Coach Development / Lead Foundation Phase Coach
Contract:	Part-Time / Casual
Hours of work:	3 Training Sessions and 1 Game per week
Location:	Meadow Lane Stadium and Training Venues

An opportunity has arisen for two Foundation Phase Coaches to join our innovative and growing Category 3 Academy. Our coaches will deliver the coaching programme within team environments in line with the Game Model.

A Foundation Phase Coach will ensure that when sessions and/or games are focused on team-based development (Game Model reflective, larger group sessions, game preparation and/or appropriate games), they take the initiative to plan, frame, deliver and reflect in accordance with the Coaching Strategy, including clear collaboration with an ILP Coach.

The successful candidates will be motivated and energised by working with Foundation Phase players (ages 8 to 12), understand an age and stage appropriate team environment and show a desire to progress within an ever-growing high-performance culture.

Key Responsibilities

- Be responsible for the delivery of the Academy's Game Model in an age and stage appropriate manner within the Foundation Phase.
 - To ensure that all sessions are planned, framed, delivered and evaluated according to our Game Model, Coaching Philosophy and Periodisation
 - To ensure the delivery of the specific language across the development pathway is aligned with the Game Model at all times
 - To embed our Core Values within the delivery of all aspects of the Academy programme for the players to develop their understanding
 - To ensure that each player can consistently experience a wide variety of scenarios on the pitch through careful planning in training and games, allowing them to develop adaptability in any game situation in collaboration with an ILP Coach
 - To support the delivery of the age and stage appropriate analysis provision on a team basis in collaboration with the analysis team
- There will be key administrative tasks involved within the role, meeting all required criteria of the EPPP.
 - To have a good knowledge of all Youth Development Rules that affect the Foundation Phase
 - To keep accurate records of anything relevant to the adherence to Youth Development Rules
- To support the Lead Phase Coach to update the Football Intelligence Platform and ensure all players' written multidisciplinary team reviews, session and game evaluations are completed.

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- To ensure that all players have access to their relevant data for sessions and fixtures, as well as being able to reference the teams' Game Model objectives within sessions and matches
 - To give supportive and critical feedback to players on a regular basis in accordance with Youth Development Rules, both written and in-person
 - To ensure that all players receive their multidisciplinary reviews at the prescribed time within the yearly Academy plan and that they are accurately reflective of each individual's team-based performance
- Be responsible for conducting players' in-person multidisciplinary reviews to aid feedback and support in the ongoing retention of players in the programme.
 - To ensure that all players have access to their multidisciplinary reviews through the Football Intelligence Platform or any other Club system as a point of reference for their learning in all sessions, games and at home
 - To ensure that the team-based elements of the signposting process are completed at the prescribed time within the yearly Academy plan and that they are accurately reflective of each individual's team-based potential
- To be a key liaison for all Academy families, supporting the Player Care Officer and Head of Education and Welfare in our holistic approach to player development.
 - Supporting the "Who am I?" and aftercare programmes for all players within the Phase
 - Supporting Life Skills and any other initiatives driven by the Player Care Team
- To take an active role in the safeguarding of all Academy players.
 - Monitor potential safeguarding children risks and work with the Academy Safeguarding Officer to promote safer working practice throughout the Academy
 - Understand the Academy Safeguarding policy, procedures and best practice guidelines
 - Use this understanding to ensure safer recruitment, safe working practices, appropriate reporting of concerns and contribute positively to an anti-bullying environment
 - To be fully responsible for the safety and welfare of all players under your care.

Knowledge and Experience

- UEFA B Licence (essential)
- The FA Level 2 Emergency First Aid in Football (EFAiF) (essential – or personal commitment to complete the award)
- Has completed the FA Safeguarding Children (essential)
- Valid FA DBS or willing to undertake a DBS check before starting the role (essential)

Personal Specification

- Motivated, energised and passionate about working for Notts County FC Academy and continuing in the Foundation Phase for the coming seasons.
- Flexible approach to work and working hours.



NOTTS COUNTY FC ACADEMY

MEADOW LANE STADIUM, NOTTINGHAM NG2 3HJ

@NCFCAcademy
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- Committed to shaping the development of Academy team environments in the Foundation Phase.
- Committed to the safeguarding of Academy players.
- Excellent communication skills and can work well with other people.
- Works well under pressure and has flexibility to deal with issues outside working hours and at short notice.
- Can relate to and represent our Academy Core Values.

HOW TO APPLY

Please click here to complete our online application form [CAREERS - Notts County FC](#), visit our website www.nottscountyfc.co.uk/careers or email hr@nottscountyfc.co.uk.

We do not accept CVs as part of the application process.

CLOSING DATE

Applications will remain open until 15th October 2026

Please note that any offer of employment will be subject to satisfactory professional and/or personal references. Plus an enhanced DBS check.

Safeguarding Statement

Notts County Football Club is fully committed to safeguarding children and adults at risk across our Club. As such, we adhere to Safer Recruitment processes and for some roles a satisfactory enhanced disclosure via the Disclosure & Barring Service may be required prior to starting in a role at the Club.

Equal Opportunities Statement

Notts County Football Club is an equal opportunity employer. Notts County Football Club is committed to ensuring equal opportunities, fairness of treatment, dignity, work life balance and the elimination of all forms of discrimination in the workplace for all staff and job applicants. The employer aims to create a working environment in which all individuals can make best use of their skills, free from discrimination or harassment and in which all decisions are based on merit. It is Notts County Football Club's policy to treat all workers and job applicants equally and fairly, irrespective of their sex, marital status, civil partnership status, transgender status, sexual orientation, race, colour, nationality, ethnic origin, national origin, culture, religion, age or disability.

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