



Notts County Football Club

Meadow Lane, Nottingham, NG2 3HJ

0115 952 9000

office@nottscountyfc.co.uk

Head of Education – Notts County FC Academy

Reporting to: Academy Manager (Operations)

Contract: Part-Time, Permanent, subject to a 3-month probationary period

Hours: 20 hours per week, with flexibility around the Academy programme

Salary: £16,640 per annum (based on 20 hours per week)

Location: Meadow Lane Stadium and Academy Training Venues

Closing date: Monday 7 September 2026

Job Purpose

The Head of Education will lead and oversee the Academy's education provision, ensuring players receive high-quality educational support alongside their football development.

The postholder will have overall responsibility for the planning, coordination, monitoring and quality assurance of the Academy's education, BTEC, life skills and personal development programmes, ensuring provision meets the requirements of the

EPPP, EFL Youth Development Rules and LFE.

The role will work closely with players, parents/carers, schools, colleges, education providers and the Academy multidisciplinary team to maximise each player's educational achievement, personal development and future opportunities.

Key Responsibilities

- Lead the planning, coordination and delivery of the Academy's education and BTEC programmes.
- Support and contribute to the delivery of the Academy's **Life Skills and personal development programme**, working closely with the **Player Care team** to ensure players receive a consistent and holistic programme of support.
- Monitor player attendance, academic progress, attainment and individual learning objectives.
- Ensure all education provision, records and evidence meet **EPPP, EFL and LFE requirements**, including Academy audits and quality assurance processes.
- Maintain accurate education records, reviews, attendance and player progress through the relevant systems.
- Coordinate and monitor Individual Learning Plans and ensure appropriate support is provided to players requiring additional educational intervention.
- Act as the main point of contact for Academy players, parents/carers, schools, colleges and education providers regarding education matters.
- Develop and maintain effective relationships with **LFE, EFL, schools, colleges, apprenticeship providers and other education partners**.

www.nottscountyfc.co.uk

Notts County Football Club Limited
VAT No. 828477978 | Company No. 04789632



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- Coordinate education reviews and provide relevant reports and updates to the Academy Management Team.
- Work collaboratively with the Academy's **Player Care, Safeguarding, Coaching, Medical and Performance departments** to support the holistic development of Academy players.
- Deliver and coordinate education and life skills workshops, presentations and parent information sessions as required.
- Represent Notts County FC at relevant EFL, LFE, FA and education meetings, conferences and seminars.
- Review and continually develop the Academy's education provision to ensure high standards and continuous improvement.
- Promote safeguarding, equality, diversity and inclusion across all education and personal development provision.
- Undertake any other reasonable duties required by the Academy Manager

Person Specification

Essential

- **Recognised teaching qualification**, with appropriate teaching experience.
- Experience working in an education, youth development, sport or professional football environment.
- Strong understanding of the educational needs of young people.
- Knowledge and understanding of **EPPP, EFL Youth Development Rules and/or LFE requirements**.
- Experience working with schools, colleges and education providers.
- Excellent organisational, administrative and communication skills.
- Ability to build effective relationships with players, parents/carers and external stakeholders.
- Strong commitment to safeguarding and the holistic development of young people.
- Ability to work independently while contributing effectively to a multidisciplinary Academy environment.
- Commitment to supporting the wider **Life Skills and Player Care provision** within a professional football Academy.

Desirable

- Experience working within a professional football Academy or EPPP environment.
- Experience of BTEC/LFE education provision.
- Experience of Individual Learning Plans and educational monitoring systems.
- Relevant additional qualification in education, youth work, sport or player development.

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- Experience supporting young people with education, employment, training and career pathways.
- Experience delivering or supporting life skills, personal development or player-care programmes.

Safeguarding

Notts County FC is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. The successful candidate will be required to undertake appropriate safeguarding checks, including an FA DBS check where applicable.

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